



Northern California World Service Area
Northern California World Service Area of AFG, Inc.

Group Representative Assistance Request Form

Name: _____

Date: _____

Address: _____

Phone: _____

City: _____ State: _____

ZIP: _____

Group Name & #: _____ District #: _____

Date of Expenses: _____

	Estimated Cost
Hotel	
Meals	
Mileage	
Group Contribution	
District Contribution	
Total Estimated Cost:	

Advance Amount Requested: \$ _____

Requester's Signature: _____ DR Signature: _____

Assistance Requests need to be submitted at least 30 days BEFORE the Assmebly.

GRs will be notified 21 days prior to the Assembly as to how much assistance the Area will be able to offer.

Receipts are required to clear all advances. Advances MUST BE CLEARED WITHIN 60 DAYS. If the advance is not cleared, the Treasurer will file a Form 1099 with the IRS reporting the advance as income.

Completed forms should be e-mailed to: Treasurer@ncwsa.org

Once received, the form will be sent back to you and then to your DR for electronic signatures.

Or

Mail to: NCWSA Treasurer c/o Bob S.
9 Vintage Ct.
Chico, CA 95973

Date Rec'd _____

Date Paid _____

Check # _____